

# MEMBER GUIDE

Membership

LCEC Liability

Member Liability

Conditions of Service

Meter Reading & Billing

Collections Delinquent

Fees & Deposits- Residential Accounts

Fees & Deposits- Commercial

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**LCEC**  
PEOPLE. POWER. POSSIBILITIES.

Established 1940

**LCEC.NET**

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**Report an outage:**  
Select 1

**Get your account balance:**  
Select 2-1-1

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## Member Contact Channels

[www.lcec.net](http://www.lcec.net)

Automated Phone system available 24/7 • 239-656-2300, 800-599-2356  
SmartHub at [lcec.net](http://lcec.net) or download the app



**Report an outage:**  
Select 1

**Get your account balance:**  
Select 2-1-1

**Make a payment:**  
For Check Payments - Select 2-2-1  
For Card Payments - Select 2-2-2

**Member Care Center – Reach an agent**  
239-656-2300, 800-599-2356

# WELCOME

## Welcome to LCEC

*When you connected electric service with LCEC, you became a member of one of the largest electric distribution cooperatives in the United States. LCEC was incorporated in 1940 with 15 miles of energized line and has grown to more than 8,000 miles of line. We are proud of the fact that our solid, integrated business plan is focused on providing reliable, cost-effective, competitively priced electric service. We put a great deal of effort into this plan and work hard to make sure that employees within the organization, no matter where they work and what they do, have a clear understanding of what we are in business to accomplish. Our core values—safety; quality service; commitment to integrity, diversity and respect; teamwork; accountability; and energizing the community—help to guide us in operating the business.*

*LCEC is governed by a ten-member Board of Trustees and is subject to several regulatory jurisdictions including Florida State law, the North American Electric Reliability Council (NERC), and the Federal Energy Regulatory Commission (FERC). The Florida Public Service Commission (FPSC) also has limited jurisdiction over LCEC. Although the FPSC does not set the level of our base rates, it does have jurisdiction over the structure of rates and the territory we serve, as well as our reporting, conservation, service reliability, and other items. In many cases, LCEC voluntarily complies with requirements the FPSC applies to investor-owned utilities.*

*The Board of Trustees, made up of LCEC members, sets policy, has financial oversight, and provides direction to the leadership team and employees who operate the day-to-day business of delivering electric service. Since 1940, LCEC has been the people, power, and possibilities that have served the electric needs of its members. Take a few minutes to review this handbook and our Web site; we think you will be proud to be a member of LCEC.*

Sincerely,  
Denise Vidal  
Executive Vice President and  
Chief Executive Officer



**Denise Vidal, EVP and CEO**

This member guide provides helpful information regarding your LCEC membership. There is additional information available throughout [www.lcec.net](http://www.lcec.net) and in your monthly member newsletter, LCEC News. We encourage you to take advantage of the many benefits your membership provides such as SmartHub, online energy tools, free energy surveys, multiple payment options, and ongoing energy-related information.

The LCEC Member Guide is meant to serve as a general reference and should not be used as a legal reference or a complete statement of the policies and procedures of the business. This guide is not intended to be all-inclusive and is not a substitute for direct communication between our members and LCEC. We appreciate direct communication to help understand your service needs and we hope that you appreciate the convenience of the self-service options we offer.

LCEC may make changes to the Member Guide to adapt to the changing needs of members and regulatory requirements, policies, and procedures.

# MEMBER GUIDE

LCEC is one of the largest electric cooperatives in the nation, with more than 8,000 miles of distribution and transmission lines. Cooperative membership is open to all residents within the LCEC service territory.

LCEC is also one of the largest employers in Lee County, with more than 375 employees. The organization is very involved in local communities through support of agencies such as United Way, American Heart Association, American Cancer Society, Chambers of Commerce, Junior Achievement, school districts and multiple civic groups. LCEC also maintains a delicate balance with the environment through recycling efforts, partnerships with environmental agencies, and protecting precious wildlife.

The founding visionaries who built LCEC from the ground up were determined to grow an organization with a heart and a conscience. That idealism has not disappeared with time. Since 1940, LCEC employees, guided by the Board of Trustees, have made a supreme effort to balance fiscal responsibility with the goal of improving the lives of those whom they serve. The LCEC organization remains committed to conducting business with a high level of integrity and in an ethical and responsible manner.

The members of the LCEC Board of Trustees are LCEC members and are elected by the entire member base. The 10-member Board represents all walks of life, and members reside in communities and neighborhoods throughout the LCEC service territory. They demonstrate veracity and principles in their professional and personal lives and contribute to the organization's diversity in terms of background and business experience. The Board takes great responsibility in setting policy and procedures and maintaining financial strength while supporting employees who run the day-to-day operations of the utility. The Board supports staff in their efforts to meet members' needs.

Equity is allocated to members annually if revenues exceed expenses. Each month, the LCEC Board of Trustees and the management team review the financial condition. Once a year, the Board reviews the overall fiscal status of LCEC and determines if a portion of the equity capital can be retired and returned to active and inactive members. Retirements may be paid either by check or as a credit applied to the member's bill. Collectively, LCEC members have received \$250 million worth of equity over the years.



LCEC is an electric distribution cooperative headquartered in North Fort Myers, Florida, providing electric power to members in Lee, Collier, Hendry, Charlotte, and Broward Counties. The service territory includes Cape Coral, North Fort Myers, Marco Island, Sanibel and Captiva Islands, Pine Island, Everglades City, Immokalee, Ave Maria, and parts of Lehigh Acres.

## Power Supply

In 2014, LCEC began purchasing power from Florida Power and Light (FPL). The all-requirements contract includes power from emerging energy technologies, including renewable energy. FPL continues to add more solar energy to their portfolio. LCEC members enjoy the lowest possible rates due to a diverse power supply

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## Electric Service and Meter Requirements

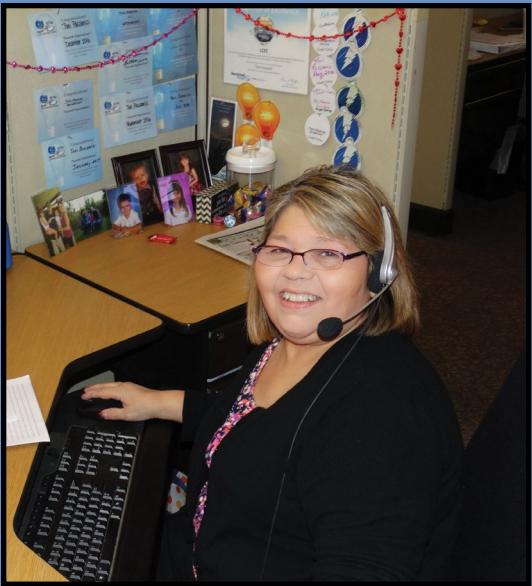
The [LCEC Electric Service and Meter Requirements \(ESMR\) handbook](#) provides information about the requirements for installing, replacing, and maintaining electric service and metering equipment.

The ESMR handbook includes requirements for residential, commercial, and industrial metered services and is dependent on the LCEC Tariff which is amended from time to time and filed with the Florida Public Service Commission. Additionally, requirements are dependent to the Florida Administrative Code as it pertains to electric utilities and the provisions of the current edition of the National Electrical Safety Code. The handbook also supports the requirements of the National Fire Protection Association, National Safety Codes, and the codes of the state, county, and municipal authorities.

The transmission and distribution system carries electricity from LCEC power suppliers to members.



LCEC works hard to manage base rates. This is the portion of the member bill that LCEC directly controls. Wholesale power costs, franchise fees, and public service taxes are a pass-through from members to the power supplier and local governments.



LCEC employees are on call 24 hours a day, seven days a week, to ensure reliable electric service. During major outages, the focus is on restoring power as quickly and safely as possible. The LCEC goal is to provide reliable service and quality member service at competitive rates.

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## I. Membership

### A. Acceptance

A one-time membership fee of \$5 is charged with the initial application for service. In addition, deposits, connection fees, line extension, or other fees and charges that apply must be paid prior to connection. Only one membership fee is required even when a member has multiple meters and services. A member may have more than one electrical connection, but only one membership fee is required. Members with multiple meters will be billed on a single account. More information about membership is included in the [LCEC Corporate Bylaws](#).

### B. Identity Security

For the protection of members, LCEC has implemented extra security measures and requires additional information to help guard member identity. This is in accordance with the Red Flag legislation set forth by the Fair and Accurate Credit Transactions Act (FACTA). LCEC requires a valid social security number or passport in order to connect service. This identifier remains on the account and may be used to verify the member's identity on future inquiries. Commercial accounts with commercial names require an active document number and FEI number.

### C. Withdrawal of Membership

LCEC membership may be withdrawn by verbal or written request when the member contacts LCEC to stop service. Upon withdrawal, the membership fee will be returned less any outstanding balance due LCEC for electricity and other accrued charges. When LCEC membership ceases, terminates, or becomes inactive, the member's right to vote as an LCEC member will also cease and terminate.

### D. Membership Fee Refund

The membership fee will be returned to the customer on the closing bill if there are no active service locations on file.

## II. LCEC Liability

LCEC is focused on providing reliable electric service to members. LCEC is not responsible for damages resulting from forces beyond the reasonable control of LCEC such as power outages, voltage fluctuations, damage by third parties, weather-related conditions, or interruptions of service required to prevent damage to the electric system. Although LCEC does not guarantee continuous service at all times, exceptional efforts are made to restore service interruptions promptly and to maintain electric facilities with minimum inconvenience to members.

Unless otherwise provided in a contract between LCEC and the member, the point at which service is delivered by LCEC to the member is known as the "delivery point" and is the point at which the member's facilities are connected to LCEC facilities. LCEC is not liable for any loss, injury, or damage resulting from the member's use of member-owned equipment or by the energy furnished by LCEC beyond the delivery point.

The member will provide and maintain suitable protective devices on member-owned equipment to prevent any loss, injury, or damage that might result from operational conditions or any other fluctuation or irregularity in the supply of energy. LCEC will not be liable for any loss, injury, or damage resulting from an operational condition or any other fluctuation or irregularity in the supply of energy which could have been prevented by the use of such protective devices.

LCEC does not install or repair member-owned wiring on member property. Therefore, LCEC does not assume responsibility or liability for the condition of wires, equipment, or facilities not owned by LCEC.

Distributing reliable, cost-competitive electricity is the core business of LCEC. Planning, maintenance, vegetation management, construction, and use of technology ensure the electric system is ready to meet the needs of members. Long-range system planning helps to proactively determine infrastructure needs.



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Members have a responsibility to protect LCEC equipment located on their property and should not interfere with, alter, or permit interference with meters or other electric facilities except by duly authorized representatives of LCEC.



## III. Member Liability

### A. Damaged Equipment

In the event LCEC property is damaged or destroyed due to the misuse or negligence of a member, the cost of necessary repairs or replacement is the responsibility of the member.

### B. Right of Access

LCEC has the right to enter the premises of the member for the purpose of vegetation management; installing, inspecting, reading, removing, testing, replacing, or otherwise disposing of its equipment and property; and entire removal of LCEC property in the event of the termination of service for any cause. LCEC employees and contractors will provide identification and the reason that access is needed upon request..

Upon cancellation of membership/service, LCEC must have clear access to the meter. If LCEC cannot access the meter, service will remain active, and usage will continue to be billed to the member until LCEC has access to the meter.

### C. Security Lighting Service

The member will maintain lighting service for a minimum term of 10 years from the commencement of service or as provided by the applicable LCEC Lighting Agreement. The Agreement will be for a term of 10 years from the date of initiation of service and, except as provided, will extend for five-year periods from the expiration of the initial 10-year term or from the expiration of any extension of the agreement. Initiation of service is defined as the date the first light is energized and billing begins, not the date of the Agreement. The Agreement will automatically be extended unless either party provides written notice of its desire to terminate the Agreement. The written notice must be by certified mail not less than 90 days before the expiration of the initial 10-year term or extension.

**NATIONAL ELECTRICAL CODE:**  
 Your Guideline to Safety

Member wiring installation is subject to compliance with the National Electric Safety Code and local codes to ensure safe work practices.

## IV. Conditions of Service

### A. Planned Interruptions

LCEC continually performs maintenance and upgrades the electric system. When possible, LCEC will notify members three days in advance of planned service interruptions lasting more than one hour or more.

### B. Emergencies or Power Supplier Interruptions

Advance notification of outages does not apply to any interruption caused by storms or other causes LCEC cannot control. Interruption of service caused by power supplier failures is not within LCEC control. However, LCEC will work closely with suppliers to keep members informed in the event of an extended outage.

### C. Meter Location

LCEC will not install a meter at an inside location. All meter locations will be determined by an authorized LCEC employee so that equipment is located as close to electric facilities as possible. LCEC will make the final determination in the location of the service/meter.

### D. Maintenance Responsibility

LCEC is responsible for the maintenance of its facilities, including the meter. The member is responsible for maintenance of the portion of the service from the meter can, through the weatherhead, including all associated vegetation management.

### E. Member Electrical Facility Work Prohibited

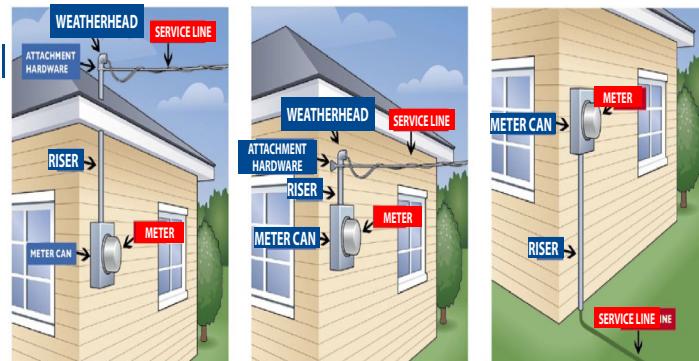
LCEC employees are not authorized to perform any wiring inside the home or business, installation of electric facilities, or any other work related to internal wiring or installation on the premises of a member unless the LCEC employee is instructed by his supervisor to do so, or in support of an LCEC product or service.

### F. Point of Delivery

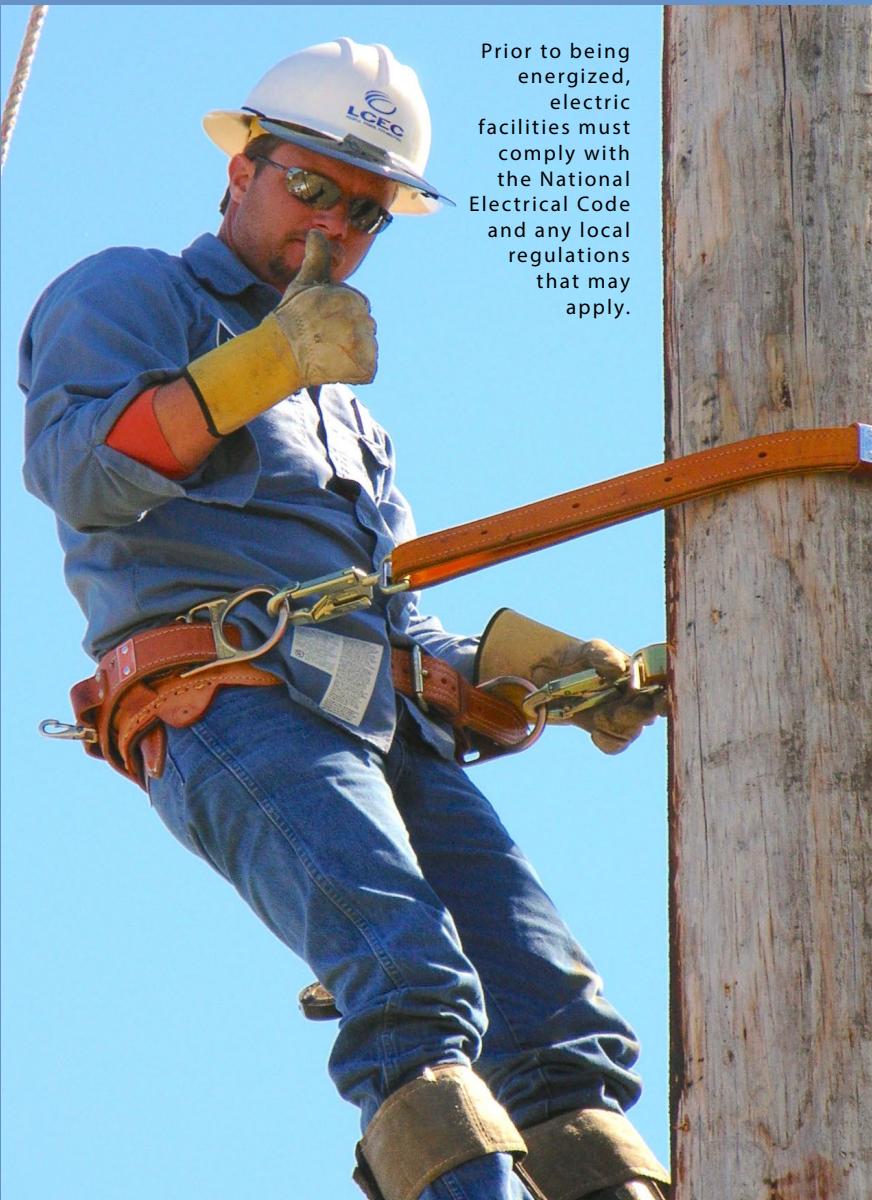
Under normal situations, the meter is the connection point between LCEC and the member. When a member requests that energy be delivered at a point or in a manner other than that designated by LCEC and the request is granted, the member is responsible for paying the additional cost of service.

There are many connected equipment parts that work together to power your home or business. LCEC maintains and repairs some parts and the member is responsible for others. Some underground service lines are owned by the members.

### Who is responsible for fixing what?

 **CUSTOMER RESPONSIBILITY**
 **UTILITY RESPONSIBILITY**


If your electrical components are damaged, you may be responsible for repairs. Identify your type of service connection above to learn what your responsibilities are.



Prior to being energized, electric facilities must comply with the National Electrical Code and any local regulations that may apply.

If an account is disconnected for nonpayment, the full past-due balance must be paid prior to reconnection of service. It may take up to one business day to reconnect after payment is received by LCEC.

## G. Relocation of LCEC Facilities for Convenience of Member

If LCEC facilities located on a premise or right-of-way must be relocated solely for the convenience of the member or government entity, the total cost for the relocation will typically be paid by the member.

## H. Inspection

When a member's account location is in an area where electrical inspection laws or ordinances are in effect, LCEC will not install new electric service until the inspection is confirmed. Once LCEC receives evidence that the electrical inspection laws or ordinances have been met, service installation will proceed. LCEC does not assume responsibility when the inspection requirements are waived for any reason. LCEC has the right to request an inspection at any time if an LCEC employee determines that an unsafe condition exists.

## I. Disconnection of Service – Immediate

LCEC may exercise the right to discontinue electric service to a member without notice for the following reasons:

1. Fraudulent representation of the use or name associated with the electric service
2. Tamper or physical intrusion into a meter, including cutting of meter seal
3. Lack of access to the meter, whether due to member refusal, obstructions, or hazardous conditions
4. Discovery of defects or hazardous conditions of member-owned equipment or installation
5. For repairs or emergency operations
6. Wherever disconnection is necessary to protect LCEC from fraud or abuse
7. Upon the order of a law enforcement officer for public safety or law enforcement purposes

## J. Discontinuance of Service

LCEC may exercise the right to discontinue service for the following reasons:

1. Bill nonpayment
2. Violation of LCEC rules or policies

## K. Tampering With Meters and Other LCEC Property

All members share in the cost of theft of electricity. Efforts to reduce the cost are important, but more importantly, safety is at stake. Those tampering with a meter and other electric system equipment put themselves and others in grave danger.

LCEC will investigate complaints, reports, and incidents involving meter tampering or tampering with LCEC equipment or property. If it is determined that tampering occurred, service may be immediate disconnected and fees and charges will be applied and must be paid in full prior to reconnection of service.

Each account holder will be responsible for any tampering, interference, or broken seals associated with meters or other LCEC equipment installed on the member's premises. No one except LCEC representatives is authorized to make internal or external adjustments to a meter or any other facility that is LCEC property.

Information gathered during an investigation will be reviewed, and a determination will be made as to whether the actions warrant notification of legal authorities. Charges may be brought against the offending party, and prosecution may follow. Others charged with the offense of destroying or tampering with LCEC property may also be prosecuted in the same manner. In cases where the incident may be a violation of federal law, the United States District Attorney will be notified.

## L. Life Support Service Program

The Life Support Service (LSS) Program is designed for residential members who rely on electricity for medically essential services, as certified by a licensed physician.

**The LSS program does not guarantee uninterrupted service or preclude members from payment of their electric bills. Members are responsible for backup equipment/power supply and a planned course of action in the event of power outages.**

When appropriate, the LSS program offers qualifying members special notification prior to disconnection of service for nonpayment so members can secure funds or make necessary arrangements.

Members eligible to participate in the program should contact LCEC to request an application and a Physician's Certification Form. Members are responsible for contacting their physicians for annual recertification once accepted in the program.



Reliable electric service is important, especially to those using life-support devices. Please have an alternate plan in place to ensure the continuity of life-support needs in case an interruption of power occurs.



Meter tampering hurts everyone. Automated LCEC meters help detect fraud. Field employees also watch for suspicious activity. Members can also [report cases of potential meter theft](#).

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## M. Reporting Outages

Although LCEC works year-round to prevent electric service from being disrupted, it happens on occasion. We work to restore power as quickly and safely as possible. LCEC employees are on call 24 hours a day to respond when needed. When an outage does occur, we ask that you help us to restore power with minimum delay by following the procedures below:

1. Check your fuse box or breaker panel. A blown fuse or tripped breaker can cause the loss of electric service.
2. If your fuses or circuit breakers are operational, check with neighbors to determine if electricity is off at their location.
3. Call LCEC, **239-656-2300 or 1-800-599-2356** and follow the prompts to report the outage. **If your phone number is on file**, you will find reporting an outage to be quick and easy. **You can also report an outage on SmartHub.**
4. When a representative answers your call, be prepared to report the name and address in which your account is listed.
5. If the outage is causing a life-threatening situation, such as downed power lines, please call 911.



When using a portable generator, use the proper safety precautions to ensure crews, family, and neighbors remain safe.

## V. Meter Reading and Billing

### A. Meter Reading

All meters are read by remote automated meter reading technology. Meters can be tested if, after thorough review of meter read history by LCEC, there is evidence of improper registration or reading.

It is the member's responsibility to see that no hazards or impediments exist to prevent LCEC field staff from safely accessing the meter.

### B. Billing and Payment of Bills

All electric accounts are billed monthly. Bills are due and payable by the due date shown on the bill. Bills not paid by the due date are subject to a late fee, an additional deposit, and could lead to disconnection of service. Bills are payable in US funds. Members can choose the LCEC payment options that are best for them. The billing period covers usage from the last billed meter reading date to the current meter reading date, or until receipt of notice from the member to disconnect or upon disconnection, by LCEC nonpayment or policy infractions. In the event that LCEC is unable to obtain an actual read, by fault of either LCEC or the member, a bill may be estimated. Once a meter reading is received, the bill will be adjusted to reflect actual usage.

### C. Billing for Service Availability

The member is required to pay the applicable monthly member charge for electric service as long as service remains active. In the event of fire, flood, or other natural disaster, a service agreement will remain active and LCEC will continue to bill the member unless requested by the member to discontinue service.

### D. Billing and Meter Errors

When a potential billing error has been identified, LCEC will investigate and process corrections as needed.

### E. Payment During Potential Billing Error Investigation

Members should continue to submit a monthly payment that is equal to the prior month's balance due. Any additional amount due or credit will be reconciled once the investigation is complete.



LCEC automated meters and SmartHub allow members to manage their usage and reduce their bills. These automated meters also help to restore outages quickly, help the environment, and help members save energy and money!

While it is impossible to prevent errors completely, LCEC will research issues to make them right and correct the cause of errors to ensure they do not happen again.

## VI. Collections – Delinquent Accounts

### A. Billing/Payment Process

The monthly bill is a statement of charges incurred including electric usage, applicable taxes required by law, public service taxes and franchise fees imposed by municipalities, accrued late fees, deposits, and other charges. Additional notices will be provided if payment is not received by the due date shown on the original bill. When electric service has been disconnected due to nonpayment, service will not be reconnected until the past-due amount and all fees and charges have been paid. Various disconnect fees will apply.

### B. Collection Activities

The LCEC collection process is a series of events focused on ensuring payment is received for service used. In order to maintain reasonable rates for all members, LCEC makes every effort to collect the costs of service that have been incurred in delivery of products/service to the member. The collection process includes various steps based on the status of debt recovery on an active or inactive account.

In the event that a balance remains unpaid on an inactive account after security deposit amounts have been applied, LCEC reserves the right to begin collection activities. These activities may include transferring balances, referral to a credit agency or third-party collection agency, and/or legal action.

LCEC reserves the right to apply a member's equity to unpaid final bills after termination of service.

### C. Returned/Rejected Payments

If the account balance is paid with a check, bank draft, credit or debit card, electronic funds transfer, or in any other form that is returned to LCEC unpaid, LCEC may apply a service charge to the balance due. The amount will not exceed parameters set forth in Florida statutes. LCEC will provide notice to members that the item was returned and advise requirements to avoid disconnection of service.



#### Visit [lcec.net](http://lcec.net) for a current list of payment stations

LCEC has many authorized pay stations throughout the service territory. Please have your LCEC bill or LCEC account number when paying at authorized walk-in pay stations.

- Only cash payments are accepted
- There is a \$1.50 service fee assessed by the vendor

Reading Dates		Readings		Multiplier	kWh Usage
From	To	Previous	Present		
02/17/20	03/18/20	27226	27893	1	667

The billing period covers usage from the last billed meter reading date to the current meter reading date or until the member requests disconnection or LCEC disconnects for non-payment, safety, or theft of electricity.

## VII. Fees and Deposits – Residential Accounts

### A. Standard Fee Amounts

Requests for service at an existing location require a nonrefundable connect fee and a one-time membership fee of \$5. The membership fee is refundable once service is discontinued and all account balances have been paid.

### B. Late Payment Fees

A late fee may be assessed if payments are not received by the due date shown on the bill.

### C. Residential Deposits – General

The [LCEC deposit policy](#) is designed to protect the interests of all members.

All members are subject to the rules of the LCEC credit-based security deposit policy. LCEC will use available resources and technologies (including credit reporting agencies) to determine identity and assess credit risk at the point of application. A security deposit will be waived for members who can clearly demonstrate no credit risk through a national credit reporting agency report and/or excellent LCEC payment history.

A security deposit is not an advance payment of an electric bill. Payment of a security deposit may be required prior to connection or reconnection. Because two months of electricity is typically used before service is disconnected for nonpayment, the security deposit, in accordance with industry standards, is typically the cost of two months of electric service for a residential member. A deposit will be returned after 12 consecutive months of on-time payments and cannot be transferred to another account.

- Deposits must be paid prior to the time electricity is used.
- Upon termination of service, the deposit will be applied against any unpaid bills owed by the member.
- Any remaining balance will be returned to the member.

A member who does not pay for electricity will have used more than two months' worth of electricity prior to disconnection for nonpayment.



Electricity is used before it is paid for. Either a good credit history or a deposit for service ensures associated costs will be paid responsibly.



A deposit may be required if a history of late payments, missed payments, returned checks, or service disconnection due to nonpayment develops.

## D. Residential Deposit Amounts

All residential accounts are subject to periodic review based on the member payment history. A security deposit may be required or an existing deposit may be adjusted to reflect the actual energy usage, billing experience, and payment history of the member. Applicants who pose no credit risk will not be charged an initial security deposit. This is determined by a credit reporting agency.

## E. Refund/Waiver of Deposits to Members With Established Credit History

Deposits reduce the need to borrow funds from lenders that charge interest. In order to keep operating costs for all members lower and because no interest is being earned by LCEC on member deposits, interest is not paid to members.

Residential members may establish credit and receive a return/waiver of their security deposit by one of the following methods:

- Members who maintain a payment history with LCEC indicating no credit infractions for 12 consecutive months and have a satisfactory LCEC credit history will receive a return of their deposit. Credit infractions occur when payment is received past the due date, a payment is not honored by the funding institution, a meter is tampered with, or an LCEC bad-debt write-off history is found.
- Members who have established a satisfactory credit history, verified through a credit reporting service selected by LCEC, are eligible for waiver of their initial deposit.
- Deposits are not transferable from one account to another.
- A member may not be eligible for a deposit return if the member left LCEC with an unpaid debt in the past.

The LCEC deposit policy is designed to protect the interests of all members.

## F. Letters of Credit

LCEC does not accept a letter of credit in lieu of credit screening. LCEC does not base deposit decisions on credit evaluations.

## G. Deposit Exception for Multiple Residential Accounts

A member who is presently receiving electric service from LCEC, has not had any credit infractions for 12 consecutive months, and has established a satisfactory LCEC credit history may apply for additional service without the necessity of being charged a security deposit for additional service.

## H. Deposit Required After an Account Becomes Delinquent

An existing account without a security deposit will be charged a deposit if a record of delinquent payments is established. Late payments, disconnections for nonpayment, returned checks/payments, and bad-debt write-offs may indicate a new security deposit may be needed. Accounts that have an existing deposit may be assessed an additional deposit if the average bill increases substantially. Additional or new security deposits on existing accounts are billed in three monthly installments. Each month, the entire bill is due and payable by the due date. Failure to pay the entire bill each month may result in termination of service and additional fees and charges.

## I. Bankruptcies

Members who list LCEC as a debtor in a bankruptcy will be required to pay a security deposit to open a new account.



By securing an account with a deposit, LCEC is able to continue to provide reliable electricity to all members and keep rates stable by avoiding bad debt expenses.

An application for service can be made online at [www.lcec.net](http://www.lcec.net) or by calling 239-656-2300 or 800-599-2356.



To avoid additional deposits or late fees, member may utilize one of the many convenient LCEC payment options including AutoPay, PayNow, and Pay by Phone.

## VIII. Fees and Deposits – Commercial Accounts

### A. Standard Fee Amounts

New applicants for service at an existing location are required to pay a membership fee of \$5 and a nonrefundable connect fee. The membership fee is refundable upon termination of service and after full payment of all amounts owed to LCEC.

### B. Late-Payment Fees

A member may be assessed a late fee for payments not posted to the LCEC account by the due date shown on the bill.

### C. Commercial Deposits – General

All members are subject to the rules of the LCEC security deposit policy. LCEC will use available resources and technologies to determine identity and assess credit risk at the point of application.

The LCEC policy requires a security deposit sufficient to reasonably protect LCEC and its members against financial loss. Commercial account members are subject to the following provisions:

- Deposits are required to be paid by the due date on the first bill. Purchasing a surety bond at a reduced cost is another alternative to paying a deposit.
- Commercial accounts that have been established for 24 months, maintain a payment history with no credit infraction for 12 consecutive months, and have a satisfactory LCEC deposit history will receive a return on their deposit. Credit infractions occur when payment is received past the due date, a payment is not honored by the funding institution, a meter is tampered with, or an LCEC bad-debt-write-off history is found.
- Deposits are not transferable from one account to another. Upon termination of service, the deposit will be applied against any unpaid bills owed by the member.
- Any remaining balance will be returned to the member.

All commercial deposits are subject to periodic review based on actual experience. The amount of the deposit may be adjusted to reflect the actual energy usage, billing experience, and the payment habits of the member.

Membership
LCEC Liability
Member Liability
Conditions of Service
Meter Reading & Billing
Collections Delinquent
Fees & Deposits- Residential Accounts
Fees & Deposits- Commercial
Services Available to Members
Payment Options



The initial deposit is due when the account is opened. Commercial deposits can be cash, letter of credit or a surety bond.

## D. Commercial Deposit Amounts

LCEC will consider the credit and usage history status of the applicant to determine the security deposit amount.

## E. Surety Bond in Lieu of Deposit

LCEC commercial members may provide a surety bond in lieu of a deposit.

## F. Deposit Required After an Account Becomes Delinquent

An existing account with no deposit will be charged a deposit if a record of delinquent payments is established. Late payments, disconnections for nonpayment, returned checks/payments, and bad-debt write-offs all contribute to the potential that a security deposit will be required. Accounts that already have a deposit may be assessed an additional deposit if the average bill increases substantially. Additional or new deposits on existing accounts are billed in three monthly installments. Each month, the entire bill is due and payable by the due date. Failure to pay the entire bill each month may result in termination of service and additional fees and charges.

## G. Bankruptcies

Members who list LCEC as a debtor in a bankruptcy will be required to pay a security deposit to open a new account.

## Three things you should know

1. The name on a letter of credit or surety bond must match the name on the account.
2. There may be additional charges billed from the LCEC Engineering Department such as Contribution in Aid to Construction (CIAC) and underground charges.
3. New builders will automatically be assessed an initial deposit of \$1,000 for the first 10 properties and \$100 for each additional property.

## IX. Services Available to Members

LCEC is committed to serving members by delivering the very best service possible at competitive rates. Members that have a concern about their electric service or questions about any of the services offered may contact LCEC Member Care or visit [www.lcec.net](http://www.lcec.net). LCEC has developed multiple programs to help meet individual member needs.

### Products and Services

[Surge Protection](#)

[Outdoor Lighting](#)

[GenerLink - Generator connection](#)

[Net Metering - Renewable energy interconnection](#)

[Power to Share Energy Assistance Program](#)

[Energy Usage Analysis](#)

[Residential & Commercial Energy Audits](#)

[Online Energy Audits Tools](#)

[Payment Options](#)

[Monthly Newsletters - LCEC News](#)



**surgeSENSE**

**POWER TO SHARE**  
An LCEC Community Partnership









LCEC has developed multiple programs to help meet member needs.

**Member Care Center**  
239-656-2300 or toll-free 800-599-2356  
[www.lcec.net](http://www.lcec.net)

## X. Payment Options

**Auto Pay** – A convenient, time-saving option that will automatically deduct your payment from your bank account on the due date of the bill.

### SmartHub

With SmartHub you are able to:

- View payment history
- Pay your bill
- Request a payment extension
- Receive bill reminders
- Set usage alerts
- Monitor energy usage
- Report an outage

**Pay by Phone** – A convenient way to pay your bill over the phone:

239-656-2300 or 800-599-2356.

**Pay Online** when you log in to **PayNow**.

**Walk-in Stations** – Convenient Authorized Walk-in Payment Stations are located throughout our service territory.

**U.S. Mail** – Send your payment in the envelope enclosed with your bill.

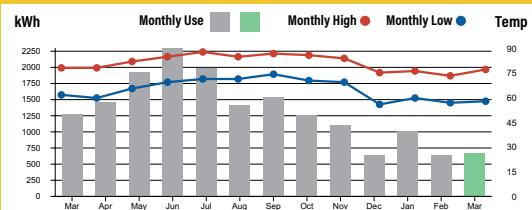
**LCEC.NET**

# SmartHub

## Convenience at your fingertips!



It is simple to create your SmartHub account or download the free SmartHub app. If you haven't enrolled yet, be sure to have your account information and an email address and register as a New User.



## Corporate Information



Membership

LCEC Liability

Member Liability

Conditions of Service

Meter Reading & Billing

Collections Delinquent

Fees & Deposits- Residential Accounts

Fees & Deposits- Commercial

Services Available to Members

Payment Options

### Corporate Offices

4980 Bayline Dr.  
North Fort Myers, FL 33917-3910

### Immokalee Payment Center

433 N 15th St.  
Immokalee, FL 34142  
Monday-Friday 8:00 a.m. – 4:30 p.m.

### Mail correspondence to:

LCEC  
Post Office Box 3455  
North Fort Myers, FL 33918-3455

### Mail bill payments to:

Post Office Box 31477  
Tampa, FL 33631-3477

### Member Care

239-656-2300 or toll-free 800-599-2356  
Fax: 239-995-4287  
[lcec.net](http://lcec.net)

