## Register for Outage Texting via SmartHub Web

To register your number within SmartHub web, follow these easy steps:

To register your number within SmartHub via the web, log into your LCEC SmartHub account. If not registered refer to Setting up an account.

- 1. Select the "Notifications" tab
- Select "Manage Contacts"
- 3. Select "+ Add Phone Contact"
- **4.** Enter "Phone Number:" with area code and check "Receive Text Messages" select "Continue"
- Accept "Terms and Conditions"
- **6.** You will receive a text code to your registered mobile number
- 7. You will enter the text code in the indicated

"Phone Verification Code" box and click "Save Contact"

- **8.** A text message will be sent verifying registration is complete
- **9.** To verify number is correctly enrolled. Go to "Manage Contacts" and "Verified Contacts" to ensure the number is "Text Enrolled"

